

Health and Wellbeing Board 24 February 2016 - Briefing Note

Health and Wellbeing Strategy implementation plan

1. Progress on board sponsors and lead officers

All board sponsors have now been confirmed.

Lead officers for the aims have been contacted where possible (some are new posts), but not all confirmed as yet.

Aim	Board sponsor	Lead officer
1. All children get the best start in life	CCG, Richard Cullen	Kara Milner, RFT
2. Children and young people achieve their potential and have a healthy adolescence and early adulthood	CYPS, Ian Thomas	TBC
3. All Rotherham people enjoy the best possible mental health and wellbeing and have a good quality of life	RDASH, Kathryn Singh	Ian Atkinson, CCG
4. Healthy life expectancy is improved for all Rotherham people and the gap in life expectancy is reducing	CCG, Julie Kitlowski	Giles Ratcliffe, Public Health Consultant
5. Rotherham has healthy, safe and sustainable communities and places	SYP, Jason Harwin	Karen Hanson, RMBC (confirmed as lead but not in post until March 2016)

2. Progress on workshops

Aims 1 & 2: Best start and children and young people

A discussion is needed with the Children's Trust to establish how these aims, and their associated action plans, will be developed.

Aim 3: Mental health and wellbeing

The first strategy workshop took place on Monday 15 February at South Yorkshire Fire and Rescue Training Centre. A verbal update on the outcomes of this session will be provided at the meeting.

Aim 4: Life expectancy and health inequalities

The workshop will be held on Wednesday 16 March to develop the actions for this aim. A preparatory meeting with the Board Sponsor has been arranged for 22 February and work is underway to develop the workshop agenda and preparatory paperwork.

Aim 5: Healthy, safe and sustainable communities

Dates are being discussed for the workshop with the Board Sponsor and the nominated lead (starts in post on 14 March 2016).

3. Reporting to the Health and Wellbeing Board

The board will receive updates and progress reports on the outcomes of the workshops, and how the strategy action plans are being developed, through a series of presentations to future board meetings.

Presentations on the specific strategy aims are proposed to begin from September 2016, allowing for adequate time for progress to be made on the actions plans; working towards achieving the expected outcomes of the strategy.

The proposed schedule will be as follows (pending approval of the board meeting dates):

- 21 September – Presentation on aims 1 & 2 (children and young people)
- 16 November - Presentation on aim 3 (mental health)
- 11 January – presentation on aim 4 (life expectancy)
- 8 March – presentation on aim 5 (wider determinants)

An annual review of the whole strategy will be reported to the board, the first one to be taken April/May 2017. The annual report will include:

- An overview of any significant national and/or local changes relating to the HWS themes that may impact on prioritisation and/or delivery of actions
- A narrative update on progress against the agreed actions for each theme identifying achievements, barriers and solutions
- An update on the indicator bundles within the performance management framework
- Identification of any additional actions to be progressed over the coming twelve months

This full report is proposed annually due to the performance framework being based on indicators within the national outcomes frameworks, which are mostly collated on an annual basis. Therefore, reporting more frequently on the indicators would not provide much added value.

However, the board should be reassured that work is progressing on the strategy action plans and it is therefore proposed that a mid-year update to the board, which provides more of a narrative on progress on the whole strategy, picking up any issues or concerns and exception reporting in relation to any of the metrics, will take place September or November 2016 (although bearing in mind the specific aim presentations will only start from September, but this will be used to reassure the board that work is progressing on each of the strategy aims), then again around September 2017.

A template for strategy leads to submit their update 6 monthly will be developed.

4. Progress on Health and Wellbeing Steering Group

The steering group will be made up of each of the lead officers for the strategy, plus supporting officers and the Director of Public Health as chair.

Monthly meetings are being scheduled and once all lead officers have been agreed, they will be invited to attend.

The steering group will be the 'engine room' of the board, providing support on the strategy, horizon scanning and supporting development of the board's work programme. The monthly meetings will feed into the board's formal agenda setting process through the chair and supporting officer.